



THE ILLINOIS LICENSURE SYSTEM



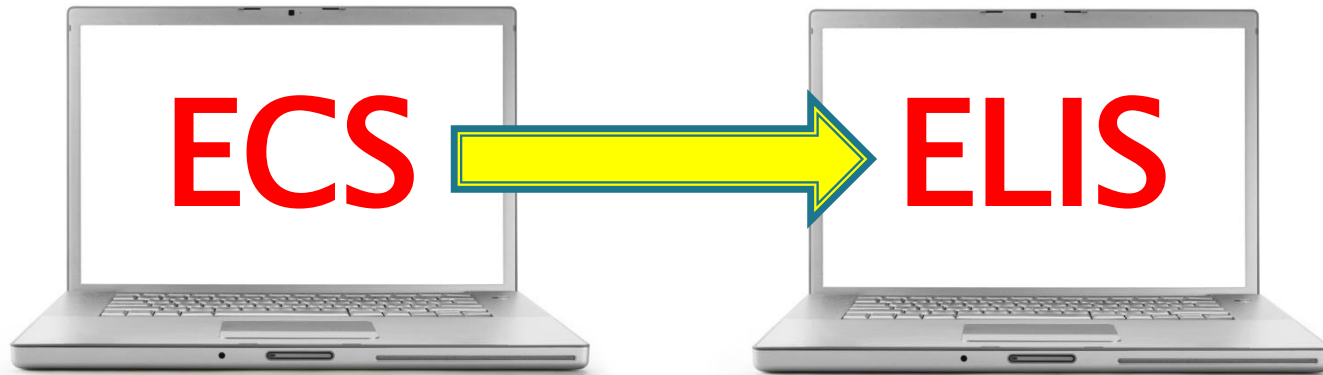
THE EXCHANGE

Individuals need not do anything to receive a new license, but should register their current certificates right up to the exchange

All Illinois certificates will be **exchanged** for a new license system on **July 1, 2013**

Illinois educator licenses

EDUCATOR LICENSURE INFORMATION SYSTEM



Educator credentials will be listed in the new **Educator Licensure Information System (ELIS)** which will replace the current Educator Certification System (ECS) on **July 1, 2013**.

EXAMPLE OF THE EXCHANGE

TYPE 75 ADMINISTRATIVE CERTIFICATE	PROFESSIONAL EDUCATOR LICENSE (PEL)
ENDORSEMENTS	ENDORSEMENTS
General Administrative – Principal Endorsement Valid for Grades K – 12	General Administrative Endorsement Valid for Grades K – 12
TYPE 03 Elementary Education TEACHING CERTIFICATE	
ENDORSEMENTS	
Valid for Self-contained Grades K – 9	Elementary Education Valid for Self-contained Grades K – 9
Middle School Language Arts	Middle Level Language Arts
Middle School Mathematics	Middle Level Mathematics

ONLY THREE TYPES OF LICENSES

Educator
License with
Stipulations
(ELS)

Professional
Educator
License (PEL)

Substitute
License

Current endorsements **will transfer to your new license**, and it is possible for you to **hold multiple types of licenses**.

Professional Educator License Endorsements

The license will be endorsed with **specific areas** and **grade level ranges** in which the holder is eligible to teach.



Professional Educator License Endorsements

Requirements are determined by
the type of endorsement and
specified in administrative rule.
A subsequent endorsement for the
same grade level may be
added to the PEL.

RENEWAL CYCLES WILL NOT CHANGE

New licenses
Like certificates, all education
will lapse 6 months after
Renewal cycles
date of registration. Each type
may vary for Licenses will
different types registered the
of licenses. certificate is not
separate
renew

JULY



INITIAL CERTIFICATE

Initial Certificates will be **exchanged** for a **Professional Educator License (PEL)**.

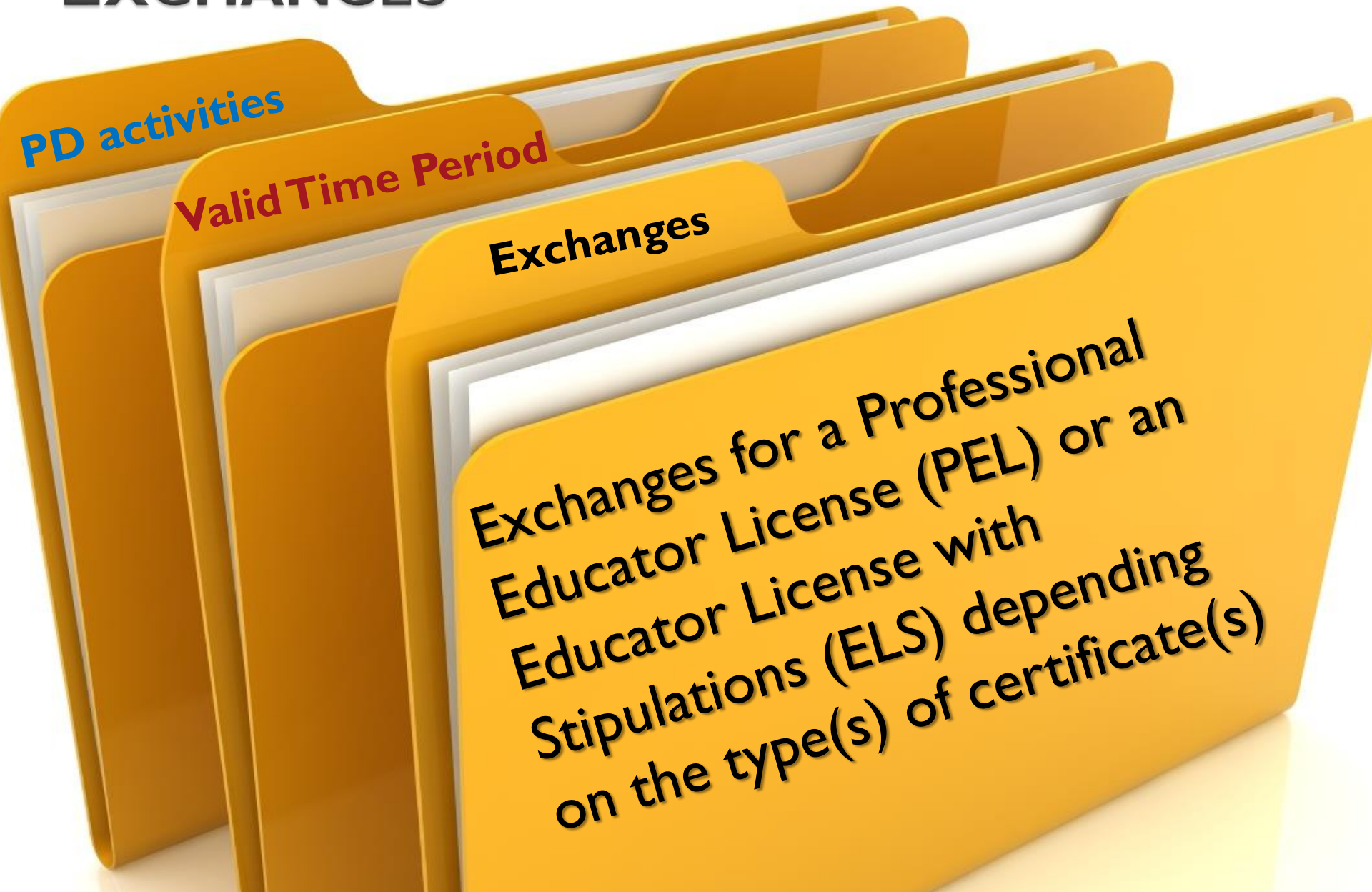
The license is **valid** for the **time remaining** on the current certificate.

Registration fees must be paid to the renewal date.

There are **no requirements** for moving from the Initial Certificate to the PEL.

Keep documentation of any PD activities.

STANDARD CERTIFICATE – EXCHANGES



PD activities

Valid Time Period

Exchanges

Exchanges for a Professional Educator License (PEL) or an Educator License with Stipulations (ELS) depending on the type(s) of certificate(s)

STANDARD CERTIFICATE – VALID TIME PERIOD

Exchanges

PD activities

Valid Time Period

**Valid for the time
period remaining on
the certificates and
must be registered by
that date**

STANDARD CERTIFICATE – PD ACTIVITIES

Valid Time Period

Exchanges

PD Activities

PD activities documents should be kept in case such activities are eligible for license renewal.

ADMINISTRATIVE CERTIFICATE



Current administrative certificates will be exchanged for an appropriate **endorsement on a Professional Educator License:**



- 1) Director of Special Education;
- 2) General Administrative;
- 3) Chief School Business Official;
- 4) Superintendent; or
- 5) General Supervisory.

GENERAL ADMINISTRATIVE ENDORSEMENT

To qualify, **one year** of administrative experience is required to the new **Principal endorsement** upon application by **7/1/2015** on a valid GA endorsement within the **past five years.**

If the
Princ
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GA
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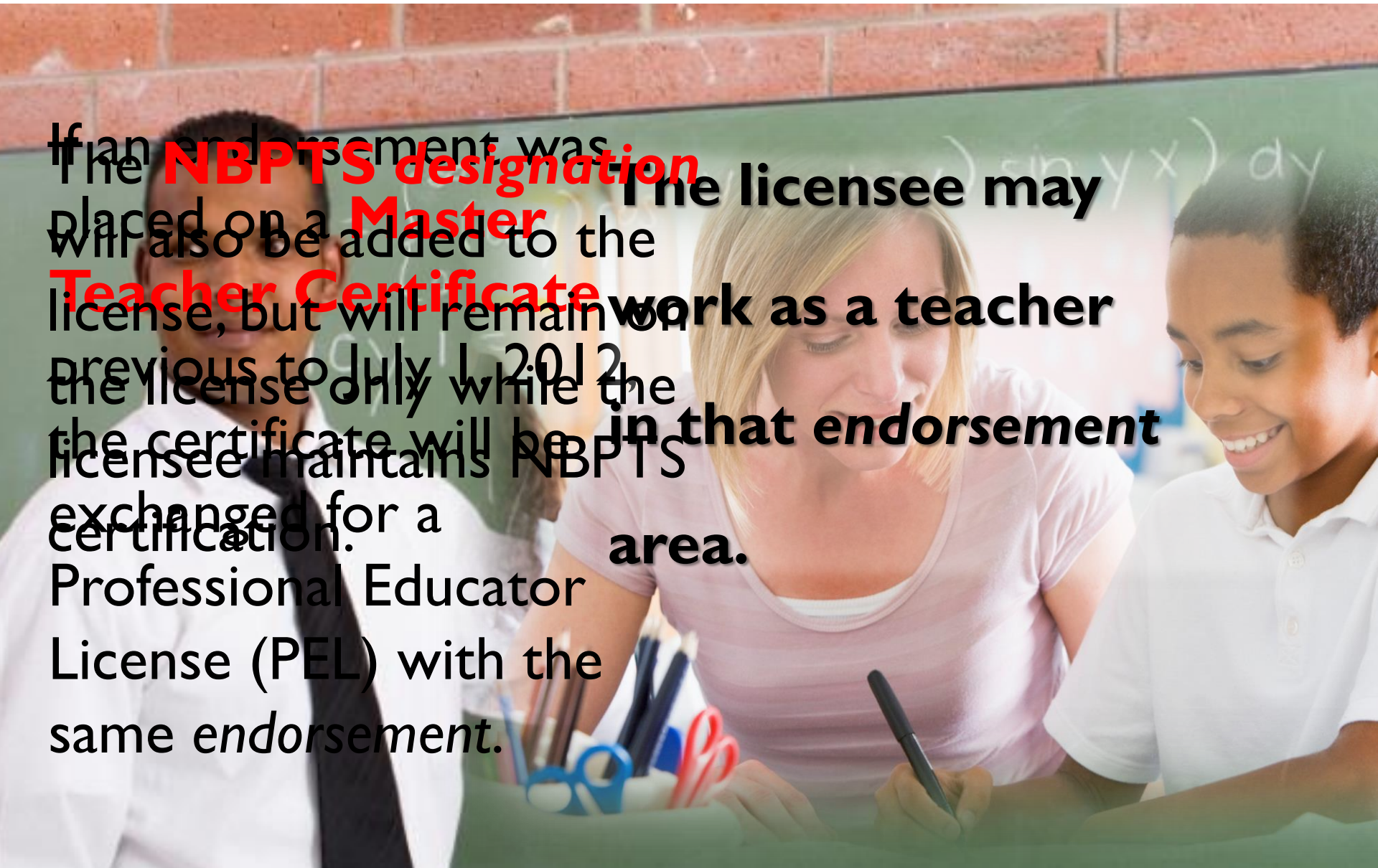
PRINCIPAL



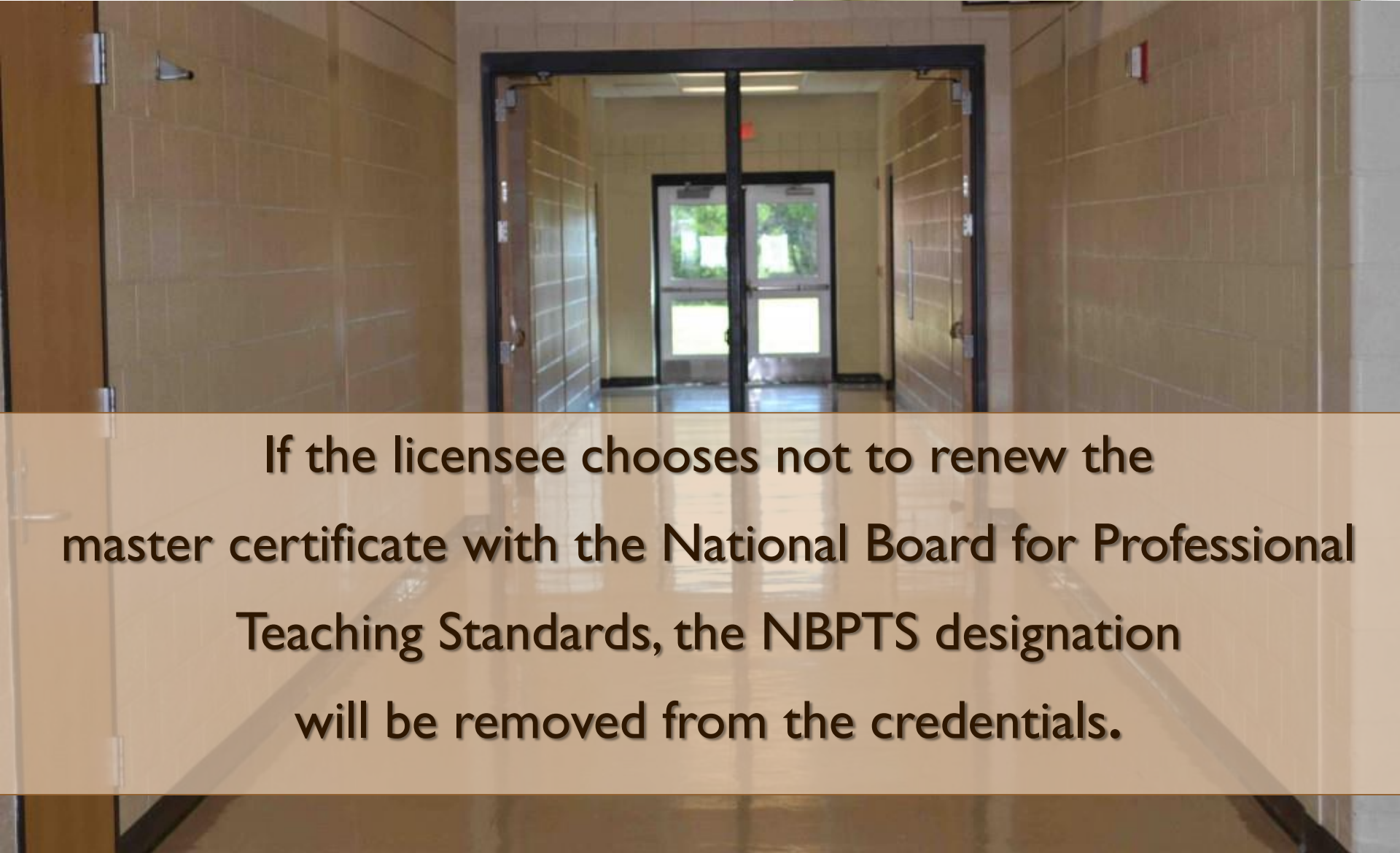
MASTER TEACHING CERTIFICATE

If an endorsement was placed on a **Master Teacher Certificate**, the licensee may work as a teacher in that endorsement area. The licensee will also be added to the license, but will remain on the license only while the certificate will be exchanged for a certification.

Professional Educator License (PEL) with the same *endorsement*.




MASTER TEACHING CERTIFICATE

A photograph of a school hallway with light-colored tiled walls and a polished floor. In the center, there is a glass door with a black frame that leads to an outdoor area with greenery. The text is overlaid on a semi-transparent brown banner at the bottom of the image.

If the licensee chooses not to renew the master certificate with the National Board for Professional Teaching Standards, the NBPTS designation will be removed from the credentials.

SCHOOL SERVICE PERSONNEL CERTIFICATE

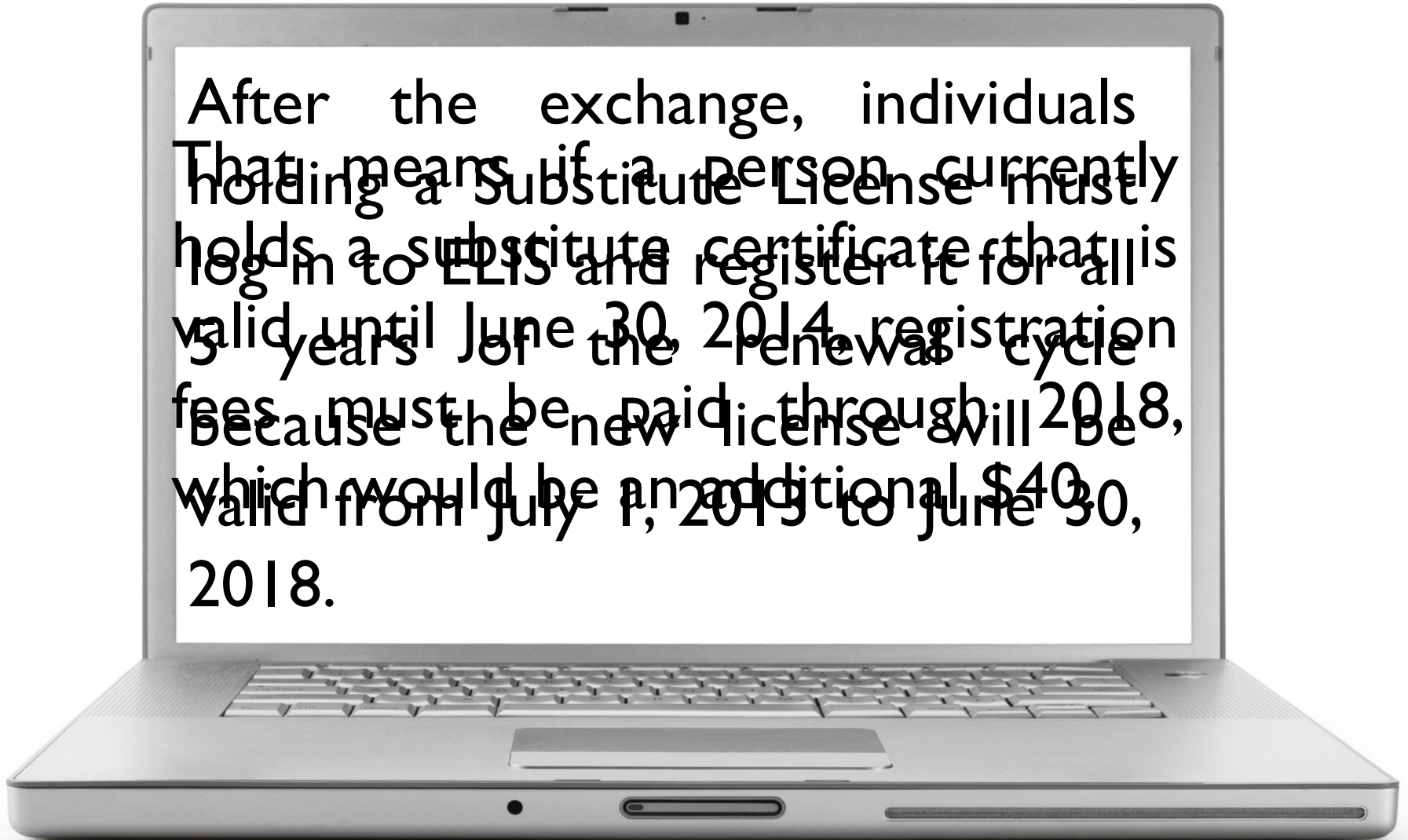
School Service Personnel Certificates will be exchanged for a Professional Educator License (PEL) with any of the following endorsements that apply:

- 
- 1) School Counselor,
 - 2) School Nurse,
 - 3) School Social Worker,
 - 4) School Psychologist, and/or
 - 5) Speech and Language Pathologist (non-teaching).



SUBSTITUTE LICENSE

After the exchange, individuals That means if a person currently holding a Substitute License must hold a substitute certificate that is log in to ELIS and register it for a valid until June 30, 2014, registration 5 years for the renewal cycle fees must be paid through 2018, because the new license will be valid from July 1, 2015 to June 30, 2018.



PARAPROFESSIONAL APPROVAL

Individuals who hold national (NCLB) approval at the time of the exchange will receive a Paraprofessional Educator Endorsement on an Educator License with Stipulations, valid for 5 years.

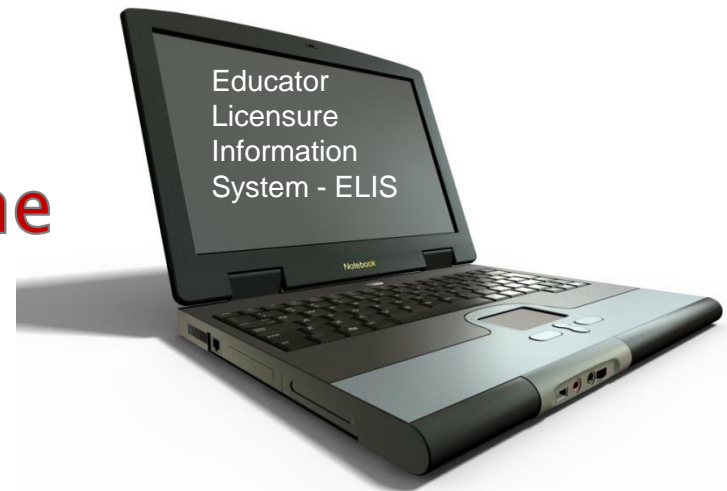
Paraprofessionals who hold an Illinois letter of approval will not receive a license, but their approvals will remain valid indefinitely.



PARAPROFESSIONAL APPROVAL

Paraprofessionals holding only the Paraprofessional Educator Endorsement on an Educator License with Stipulations must register the license, but are not subject to additional requirements in order to renew the license.

Register online



EDUCATOR LICENSES IN EXCHANGE FOR CERTIFICATES AND APPROVALS

If you would like to know specifically what certificates will be exchanged for an Educator License and the appropriate endorsements, please see Section 25. Appendix C Exchange of Certificates for Licenses (July 1, 2013) at

<http://www.isbe.net/rules/archive/pdfs/25ark.pdf>

EDUCATOR LICENSES IN EXCHANGE FOR CERTIFICATES AND APPROVALS

You may also want to learn more about additional approvals. If so, read *Section 25.15 Types of Licenses: Exchange* in the same document

<http://www.isbe.net/rules/archive/pdfs/25ark.pdf>

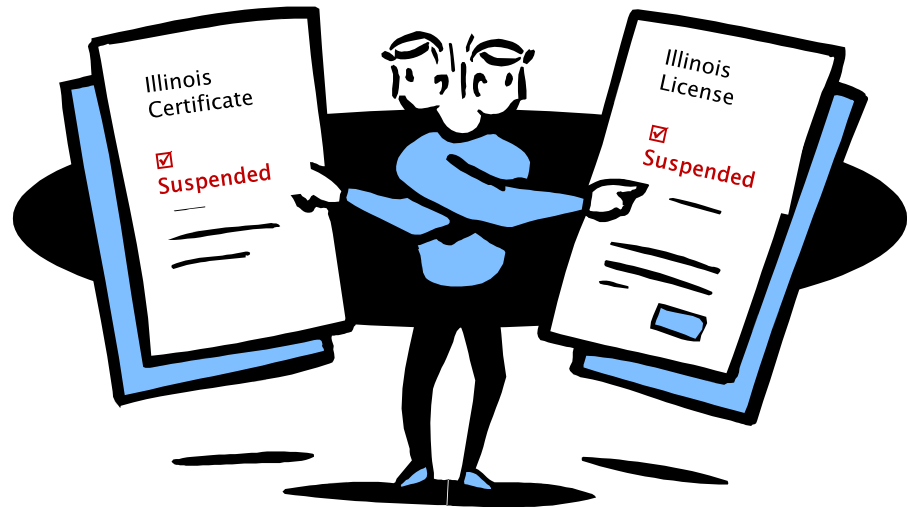
LICENSE RENEWAL

Maintain Evidence of Completion Forms and appropriate documentation for all professional development activities completed during the renewal period of the certificate in case it may be used for renewal of the license.



SUSPENDED AND LAPSED CERTIFICATES

Suspended or lapsed certificates at the time of the exchange will be exchanged for a license with the appropriate endorsements, but suspended or lapsed endorsements will be listed as “invalid” until reinstated.



SUSPENDED LICENSES

If an individual has had his or her Professional Educator License or Educator License with Stipulations suspended or revoked, then that individual is **not eligible to obtain a new Substitute Teaching License.**



No New Substitute License if you hold a Lapsed or Suspended License

LAPSED LICENSES

Individuals with lapsed Educator Licenses are **not eligible to obtain**
a new Substitute Teaching License.

Lapsed licenses will remain invalid until the licensee completes 9 semester hours of coursework or pays a \$500 penalty fee and all back registration fees.



VOLUNTARY SURRENDER

May surrender one
or more endorsements that
is applicable for the License
with Stipulations.



YOUR NEW EDUCATOR LICENSE

If you have any questions, please contact your

Regional Office of Education. The Directory of Regional Superintendents may be found online at

<http://www.iarss.org/directory/areas.html>

or

you may visit the **ISBE** website at

www.isbe.net/certification/default.htm

to keep updated with the latest information.

