



Peru Elementary School District 124



Request Form



The purpose of the PTC mini grant is to provide monetary support for the listed items, including but not limited to such things as: Field Trips, Assemblies, Admission Costs, Events and special projects/activities.

Building (circle one): Northview Washington Parkside

Today's Date: _____ **Date of Event:** _____

Amount Requested: _____ **Date payment is needed:** _____

Please list any special instructions regarding payment: _____

Grade Level(s): _____ Teacher(s) requesting: _____

Number of Students that will benefit from mini-grant: _____

Describe what the money will be used for and how students will benefit:

Please submit to building principal for approval.

Principal's Signature _____ Date: _____

Copies to: requesting teacher(s) and PTC *If emailing request please email to **PTC@Perued.net**

PTC Approval by: _____ Date Approved: _____

Method of Approval (circle One) Email Text Hard Copy

Approved copy to President File and Treasurer File