



Peru Education Foundation

Grant Funding Guidelines

Updated 10-18-16

Peru Education Foundation Mission

It is the mission of the Peru Education Foundation to provide financial support to complement, enhance and enrich the educational programs and opportunities of all students in Peru Elementary School District 124.

Peru Education Foundation Purpose

The Foundation is organized solely for educational purposes with the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986. The Foundation is a non-profit Illinois Corporation, organized under the General Not-for-Profit Corporation Act of the State of Illinois, and has such powers now or hereinafter granted by such Act.

Funding Eligibility

Current Peru Elementary School District 124 staff may request grant funds which will serve to complement, enhance and enrich educational opportunities for students. Funding will be considered for curricular, instructional or other projects or activities that achieve our mission. Funding will not be considered for salaries, benefits, athletic activities or transportation costs.

Application and Approval Process

There are two funding cycles for each school year. Requests may be submitted by individuals or faculty teams by the deadlines of June 1 or December 1. Funding decisions will be made within 60 days of these deadlines. Faculty should plan accordingly for application submissions.

Along with any accompanying documentation that may be necessary, requests must be submitted on the required Foundation Grant Funding Application for initial approval by the building principal. All requests are then submitted to the superintendent for review by the Foundation Grant Funding Committee, which will make final recommendations to the Peru Education Foundation Board of Directors for consideration and approval.

Criteria and Weighting

In no particular order of importance, the following four criteria will need to be addressed on the Foundation Grant Funding Application: (1) Number of Students Impacted; (2) Educational Impact; (3) Innovation, Enhancement and Enrichment; and (4) Ongoing vs. One-Time Projects. Each of the four criteria are weighted equally when funding is determined.

Availability of Funding

Depending on the number of applications received, the amount of funds requested and the total amount of available funds for disbursement, it is likely that not all projects and activities will be funded. Applications that are not funded are welcome for resubmission in a later funding cycle. Any supplies, materials or equipment funded and purchased through the Foundation shall immediately become the property of Peru Elementary School District 124.

Evidence of Successful Implementation

Within 60 days of implementation, funded applications will require appropriate documentation demonstrating successful implementation. This may include a narrative description, pictures, videos or other methods that show how the project or activity complemented, enhanced and enriched the educational opportunities for students.



Peru Education Foundation Grant Funding Application

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Deadlines for Foundation Grant Funding Applications are June 1 and December 1.

Individual or Team Name

Building Assignment

Project or Activity Title

Funding Amount Requested

Grade Level(s) of Students Impacted

Implementation Timeline

Project or Activity Description

On the following page, describe in detail the project or activity for which you are seeking funding, including how the funding will specifically be used. Please address as appropriate the number of students impacted, the educational impact funding will have on those students, how grant funding will allow for educational innovation, enhancement and enrichment, and if this is sustained and ongoing or one-time project or activity.

Project or Activity Budget

Also on the following page, provide a detailed budget so that all costs are fully accounted for and included in the funding amount requested. Any requests for supplies, equipment, materials, speakers, fees, shipping or other costs must be provided, including exact quantities. Approved applicants may only spend up to the amount approved by the Foundation Board of Directors. Any unused funds will remain with the Peru Education Foundation to fund other projects.

Statement of Understanding and Disclaimer

I/we understand that the not all projects and activities may be funded. I/we also understand that the funds will be used strictly for the projects or activities presented on this application, and that any supplies, materials or equipment funded through the Foundation are the property of Peru Elementary School District 124. I/we further understand that we will be required to provide appropriate documentation demonstrating successful implementation of the project or activity within 60 days of implementation.

Signature of Individual or Team Representative

Date Application Submitted

Signature of Building Principal

Date Application Reviewed

Foundation Use Only	
Application Approved: ____ Yes ____ No	Date Application Approved: _____
Amount Approved: \$ _____	Date Evidence Provided: _____



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Grant Funding Description and Budget

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Deadlines for Foundation Grant Funding Applications are June 1 and December 1.

Individual or Team Name

Building Assignment

Project or Activity Title

Funding Amount Requested

Project or Activity Description (see page 2 and provide additional pages if necessary)

Project or Activity Budget (see page 2 and provide additional pages if necessary)

Item Description	Quantity	Cost	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Budget and Funding Requested _____